

**GEORGIA INSTITUTE OF TECHNOLOGY  
GEORGE W. WOODRUFF SCHOOL OF MECHANICAL ENGINEERING**

**OUTSIDE EMPLOYMENT REQUEST**

<b>First Name MI Last Name</b>	<b>Title</b>	<b>Georgia Tech ID No.</b>
<b>Department</b>	<b>Effective Date</b>	<b>Do you have another outside employment request currently approved or pending?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

Permission is requested to accept outside employment and/or consultation. The proposed employment will not interfere with my assigned duties. It is in a field in which I have unusual or unique competence. To my knowledge, the proposed employer operates a legitimate enterprise in which my services would be appropriate. In such outside employment, I shall act as an individual and not as a representative of the Georgia Institute of Technology.

Details of my employment are as follows:

1. Nature of work \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Employment firm, agency, or individual \_\_\_\_\_  
\_\_\_\_\_
3. Period of time for which permission is requested (Requests will not be approved for longer than one year and all authorizations terminate June 30) \_\_\_\_\_  
\_\_\_\_\_
4. Total amount of time involved and how distributed?
  - a. This request \_\_\_\_\_
  - b. This request plus all others (total) \_\_\_\_\_

I agree to furnish reports and additional details of outside employment as required.

My value as a graduate student and my own professional status will be enhanced and improved by the proposed outside professional activity.

\_\_\_\_\_  
Signature

Recommended:

\_\_\_\_\_  
Advisor

\_\_\_\_\_  
Date

Approved:

\_\_\_\_\_  
Associate Chair for Graduate Studies

\_\_\_\_\_  
Date